

New York Elementary Together Again

	On-Site	Hybrid	Remote
Models of Learning	 Used when community restrictions for Covid-19 are low Schools can operate at 100% Social distancing should be practiced where feasible. Strict adherence to social distancing cannot be guaranteed in this model. Group sizes and spectator events will meet local guidelines 	 Used when community restrictions for Covid-19 are moderate Schools will operate at a reduced capacity (50%) with students alternating between on-site and Distance learning Social distancing should be enforced. Group sizes will meet local guidelines (15) Spectator events not allowed. 	 Used when community restrictions for Covid-19 are high School capacity restricted to essential staff and activities Social distancing should be strictly enforced. Group size will meet local guidelines (10 or fewer) Spectator events not allowed.
Communication	All elementary schools will have a common landing page to streamline parental/scholar access to grade level content.	All elementary schools will have a common landing page to streamline parental/scholar access to grade level content.	All elementary schools will have a common landing page to streamline parental/scholar access to Distance content.

Non-Instructional Expectations and Procedures		
Social Distancing	On-Site	Hybrid
Considerations	 Social distancing of 6 ft Consider risk of exposure and crossing of groups when planning No all school assemblies No field trips Masks required Students (CDC Exceptions may apply) Adults (CDC Exceptions may apply) 	 Social distancing of 6 ft Consider risk of exposure and crossing of groups when planning No all school assemblies No field trips Masks required Students (CDC Exceptions may apply) Adults (CDC Exceptions may apply)
Communal Spaces	On-Site	Hybrid
(office, gym, cafeteria, hallways)	Office Signage outside informing visitors to wear a mask and wait in vestibule for assistance Markings on floor (6 ft) Only essential personnel allowed in building Office staff will sign visitor in or out No volunteers Child pick-up/drop-off during the school day. Drop Off: Parent/guardian should call the school and notify them of the student's arrival. Parent/guardian should stay until the student is safely inside the vestibule. Pick Up: Parent/guardian should call the school and ask for the student to be released.	Office Signage outside informing visitors to wear a mask and wait in vestibule for assistance Markings on floor (6 ft) Only essential personnel allowed in building Office staff will sign visitor in or out No volunteers Child pick-up/drop-off during the school day. Drop Off: Parent/guardian should call the school and notify them of the student's arrival. Parent/guardian should stay until the student is safely inside the vestibule. Pick Up: Parent/guardian should call the school and ask for the student to be released. Parent/guardian should wait in their vehicle for

	 Parent/guardian should wait in their vehicle for their student. Office staff will watch the student until they are safely in the vehicle. Gym No assemblies Social distancing during PE Sanitize before and after PE Cafeteria See breakfast/lunch procedures Hallways Classes will walk on the right side of the hallway; every attempt will be made to not cross groups of students in the hallways; the square in the middle of the school will be one-way only Restrooms Students will wash their hands every hour; students will go to the restroom one at a time; 6ft spacing will be maintained at all times	 their student. Office staff will watch the student until they are safely in the vehicle. Gym No assemblies Social distancing during PE Sanitize before and after PE Cafeteria See breakfast/lunch procedures Hallways Classes will walk on the right side of the hallway; every attempt will be made to not cross groups of students in the hallways; the square in the middle of the school will be one-way only Restrooms Students will wash their hands every hour; students will go to the restroom one at a time; 6ft spacing will be maintained at all times
Arrival and	On-Site	Hybrid
Dismissal	Arrival Plan for the first day of school with virtual pre-teaching of new routines. stagger door assignments and/or arrival/dismissal times with social distancing.	Arrival Plan for the first day of school with virtual pre-teaching of new routines. Stagger door assignments: Starts with social distancing
	Grades K-2 on south playground Kinder - enter through south doors (Adverse weather: cafeteria and wait in library)	Grades K-2 on south playground Kinder - enter through south doors (Adverse weather: cafeteria and wait in library) 1 - enter through south doors (Adverse weather:

	 1 - enter through south doors (Adverse weather: cafeteria and wait in library) 2 - enter through cafeteria doors (Adverse weather: cafeteria and wait in cafeteria) Grades 3-5 on north playground 3 - enter through art door (Adverse weather: cafeteria and wait in cafeteria) 4 - enter through recess door (Adverse weather: art room door and wait in gym) 5 - enter through recess door (Adverse weather: art room door and wait in gym) 	cafeteria and wait in library) 2 - enter through cafeteria doors (Adverse weather: cafeteria and wait in cafeteria) Grades 3-5 on north playground 3 - enter through art door (Adverse weather: cafeteria and wait in cafeteria) 4 - enter through recess door (Adverse weather: art room door and wait in gym) 5 - enter through recess door (Adverse weather: art room door and wait in gym)
	Dismissal (over intercom) 3:05 dismiss car riders out front doors to be picked up on New York Street 3:10 dismiss walkers to their morning spot on playground with teacher 3:10 BGC waits in classroom for their leader See detailed dismissal plan with maps on school website, Teacher's Google sites and Seesaw	Dismissal (over intercom) 3:05 dismiss car riders out front doors to be picked upon New York Street 3:10 dismiss walkers to their morning spot on playground with teacher 3:10 BGC waits in classroom for their leader See detailed dismissal plan with maps on school website, Teacher's Google sites and Seesaw
Transitions	 Hallways Designate Flow of Traffic Arrows on floor or wall Allot additional time for transitions Decals on floor indicating 6 feet of social distancing. Students should line up in the same order at every transition 	Hybrid • Hallways • Designate Flow of Traffic • Arrows on floor or wall • Allot additional time for transitions • Decals on floor indicating 6 feet of social distancing. • Students should line up in the same order at every transition • PE comes to pick up the next class
Restrooms	On-Site	Hybrid

	 Individual student restroom breaks Teach social distancing Masks should be worn Sanitize hands upon entering and leaving. Emphasize expediency of process K classrooms with individual bathrooms should utilize them 1st and 2nd use bathroom by their classrooms 3rd and 4th use the bathroom by their classrooms 5th grade uses the gym bathroom 	 Individual student restroom breaks Teach social distancing Masks should be worn Sanitize hands upon leaving and entering the classroom. Emphasize expediency of process K classrooms with individual bathrooms should utilize them 1st and 2nd use bathroom by their classrooms 3rd and 4th use the bathroom by their classrooms 5th grade uses the gym bathroom
Lunch	On-Site	Hybrid
	Lunch will be in the classrooms during the following times: K: 11:25-11:50 1: 11:50-12:15 2: 12:05-12:30 3: 11:30-11:55 4: 11:45-12:10 5: 12:10-12:35 Pre-packaged meals available for free to all students and served in the Cafeteria or gym following schedule listed. Note: Meals will be served free of charge for as long as possible through Dec. 18, 2020.	Lunch will be in the classrooms during the following times: K: 11:25-11:50 1: 11:50-12:15 2: 12:05-12:30 3: 11:30-11:55 4: 11:45-12:10 5: 12:10-12:35 Pre-packaged meals available to all students free of charge and consumed in the Cafeteria or gym following schedule listed. Meals can be picked up from grab - n- go sites for online learning days. Note: Meals will be served free of charge

		No guest able to join students onsite
Breakfast	On-Site	Hybrid
	 Delivering grab-n-go breakfast to classrooms Students will take grab bags after getting temperature taken Students will eat in the classrooms Students will be able to remove masks 	 Delivering grab-n-go breakfast to classrooms Students will take grab bags after getting temperature taken Students will eat in the classrooms Students will be able to remove masks
Snacks	On-Site	Hybrid
	 K-5 snacks should be individually packaged Teachers will coordinate snacks with families Students will be allowed to remove masks 	 K-5 snacks should be individually packaged Teacher will coordinate snacks with families Students will be allowed to remove masks
Backpacks	On-Site	Hybrid
	Student backpack will be in individual cubbies/containers	Student backpack will be in individual cubbies/containers
Recess /	On-Site	Hybrid
Playground	 Schedule grade levels to have grade levels with assigned spaces on the playground; classes should not mix Masks should be worn unless 6 feet of social distancing can be maintained. Hands should be sanitized before and after recess. Students may use playground equipment Playground equipment such as balls and jump ropes may be used. List of activities developed by the physical education teachers and shared across the district to support classroom teachers 	 Schedule grade levels to have grade levels with assigned spaces on the playground; classes should not mix Masks should be worn unless 6 feet of social distancing can be maintained. Hands should be sanitized before and after recess. Students may use playground equipment Playground equipment such as balls and jump ropes may be used. List of activities developed by the physical education teachers and shared across the

	 Instruction of games/activities can be integrated into physical education classes 	district to support classroom teachers o Instruction of games/activities can be integrated into physical education classes
Classroom	On-Site	Hybrid
	 Social distancing as the number of students allows. Spacing of desks, tables, removal of additional furniture to provide more space for seating, movement and social distancing Sanitize hands every hour Sanitize hands every hour Sanitize hands when leaving and entering the classroom Sanitize hands before and after breakfast and lunch Students use individual supplies Consider physical barrier to define space No departmentalization Staff entering a classroom should be wearing a mask and shield Consider assigning staff to a particular grade level(s) Whether Push-in or Pull-out model staff should sanitize common area between groups 	 Determine the number of students to provide for social distancing as feasible. Spacing of desks, tables, removal of additional furniture to provide more space for seating, movement and social distancing Sanitize hands every hour Sanitize hands every hour Sanitize hands when leaving and entering the classroom Sanitize hands before and after breakfast and lunch Students use individual supplies Consider physical barrier to define space No departmentalization Staff entering a classroom should be wearing a mask and shield Consider assigning staff to a particular grade level(s) Whether Push-in or Pull-out model staff should sanitize common area between groups
Emergency Drills	On-Site	Hybrid
	 Practice and complete required lock-out and lock down emergency drills within the classroom setting to avoid cross grouping and communal areas Coordinate fire drills to the class recess schedule Schedule all grade level fire drills on one day. Model the siren sound during morning announcements but do not 	 Practice and complete required lock-out and lock down emergency drills within the classroom setting to avoid cross grouping and communal areas Coordinate fire drills to the class recess schedule Schedule all grade level fire drills on one day. Model the siren sound during morning announcements but do not

	 demonstrate throughout the day. Tornado drills may be practiced by class if social distancing allows A video of assigned space and how to enter may be shown Principal identifies the dates of all school-wide drills All drills should be discussed and documented 	 demonstrate throughout the day. Tornado drills may be practiced by class if social distancing allows A video of assigned space and how to enter may be shown Principal identifies the dates of all school-wide drills All drills should be discussed and documented
Attendance	 On-Site Student attendance is monitored by the teacher and entered into PowerSchool as determined by district policy Student daily engagement required 	 Hybrid Student attendance is monitored by the classroom teacher and entered into PowerSchool as determined by district policy Student daily engagement required Distance Students: absences will be reported to the home school

Non-Instructional Expectations and Procedures		
School Reopening Considerations	On-Site	Hybrid
Considerations	 Used when community restrictions for Covid-19 are low Schools can operate at 100% Social distancing should be practiced where feasible. Strict adherence to social distancing cannot be guaranteed in this model. Group sizes and spectator events will meet local guidelines 	 Used when community restrictions for Covid-19 are moderate Schools will operate at a reduced capacity (50%) with students alternating between on-site and Distance learning Social distancing should be enforced. Group sizes will meet local guidelines (15) Spectator events not allowed.
Core, Tier I Instruction	On-Site	Hybrid
	 Social distancing as the number of students allows. 	 Social distancing as the number of students allows.

	 Spacing of desks, tables, removal of additional furniture to provide more space for seating, movement and social distancing Sanitize or wash hands every hour Sanitize hands when leaving and entering the classroom Sanitize hands before and after breakfast and lunch Students use individual supplies Consider physical barrier to define space No departmentalization Staff entering a classroom should be wearing a mask and shield All itinerant staff will be assigned to a grade level and/or classroom whenever possible. Students will have water bottles with them throughout the day 	 Spacing of desks, tables, removal of additional furniture to provide more space for seating, movement and social distancing Sanitize or wash hands every hour Sanitize hands when leaving and entering the classroom Sanitize hands before and after breakfast and lunch Students use individual supplies Consider physical barrier to define space No departmentalization Staff entering a classroom should be wearing a mask and shield All itinerant staff will be assigned to a grade level and/or classroom whenever possible. Students will have water bottles with them throughout the day
Tier II Instruction	On-Site	Hybrid
	Students with Teacher:	Students with Teacher:
	 Social distancing as the number of students allows. 	• Social distancing as the number of students allows.
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Tier III Instruction	allows. Students Not Working with Teacher: • Social distancing as the number of students	allows. Students Not Working with Teacher: • Social distancing as the number of students

	 Adults (CDC Exceptions may apply) 	 Adults (CDC Exceptions may apply)
	 Special Education: : Students receiving special education instruction will receive pull-out services in the resource room when applicable. All students will have individual supplies. The resource room tables, chairs, doorknobs, etc. will be disinfected between each group. Social distancing of 6 ft Masks required Students (CDC Exceptions may apply) Adults (CDC Exceptions may apply) 	 Special Education: : Students receiving special education instruction will receive pull-out services in the resource room when applicable. All students will have individual supplies. The resource room tables, chairs, doorknobs, etc. will be disinfected between each group. Social distancing of 6 ft Masks required Students (CDC Exceptions may apply) Adults (CDC Exceptions may apply)
Specials Instruction	On-Site	Hybrid
	 Music and Art: Will teach from the homeroom of the scheduled class. Supplies will be brought to the class as necessary. Social distancing of 6 ft Masks required Students (CD Exceptions may apply) Adults (CDC Exceptions may apply) PE: Students will participate in the gym or outside. All students maintain six ft distance. Students will wash hands or use hand sanitizer both before and after gym class. Students will not share equipment. Lessons will be designed to motivate students to be physically active. Students will be outside for as many lessons as possible. 	 Music and Art: Will teach from the homeroom of the scheduled class. Supplies will be brought to the class as necessary. Social distancing of 6 ft Masks required Students (CD Exceptions may apply) Adults (CDC Exceptions may apply) PE: Students will participate in the gym or outside. All students maintain six ft distance. Students will wash hands or use hand sanitizer both before and after gym class. Students will not share equipment. Lessons will be designed to motivate students to be physically active. Students will be outside for as many lessons as possible.

•	If in the gym, students will have a special spot	
	that allows for social distancing.	

• If in the gym, students will have a special spot that allows for social distancing.

Non-Instructional Expectations and Procedures			
Prior to Opening	On-Site	Hybrid	
	Staff safety training • Family and student safety training • Signage and stickers placed • Disperse masks/shields • Remove soft furniture • Space furniture • Cleaning supply stations • Temperature check Procedure • Behavioral health screen	Staff safety training • Family and student safety training • Signage and stickers placed • Disperse masks/shields • Remove soft furniture • Space furniture • Cleaning supply stations • Temperature check procedure • Behavioral health screen	
Ongoing Throughout the Year	On-Site	Hybrid	
	Cleaning supply stations Temperature check procedure Behavioral health screen	Cleaning supply stations • Temperature check procedure • Behavioral health screen	